



First thing Monday after Sectionals: Please let your Activities and/or Athletic Director know you will need photos of the following: email a .jpeg file for each of your schools Superintendent, Principal, Athletic Director, Head Coach and Team Photos for the State Final Program Information to clowery@ihsa.org. **Deadline:** Noon, Monday March 13 We have room for up to 5 Administrative Photos plus the Head Coach.

Complete your State Qualifier Data Form (Located in the IHSA Schools Center). Step-by-Step Instructions are included in this document.

Housing: IHSA Does not make Hotel arrangements for the teams. if your school plans to stay in Bloomington-Normal on Thursday night. It is our suggestion you make reservations immediately upon completion of the Sectional. You can contact: Bloomington-Normal Area CVB, 101 S. Madison Street, Bloomington IL 61701 Phone: (309) 665-0033 \ (800) 433-8226; Fax: (309) 661-0743 --or--www.visitbn.org.

State Final Lunch Break is 1 hour 15 min. long: Schools are encouraged to make Lunch arrangements in advance of the state tournament. With a little more than an hour for lunch, pre-ordering lunches or bringing your own is the best option. A complete list of approved Caterers is within this document. Schools may bring their own food and beverage into Heartland Community College

Coaches Check-In: Please check in at the ticket office on the Second Floor of the Astroth Community Educational Center (building 10 on the HCC map) to pick up your Team Informational packet. Each team must be accompanied by an IHSA Certified Coach as assigned by your school.

Coaches Meeting: A voluntary meeting of coaches/captains/moderators will occur at 9:00 a.m. in Astroth Community Education Center, Room 2210.

Maps: Enclosed is a map of Heartland Community College with the layout for the Scholastic Bowl State Final.

Parking: There are several lots around Heartland Community College available for parking. There is no charge for parking.

Lock-out/buzzer Systems: IHSA will provide lock-out/buzzer systems. Schools do not need to bring their own.

Nameplates: IHSA will provide nameplates for every person listed on your roster for the State Final program. Teams do not need to bring their own.

Opening Ceremonies: 9:15 a.m. Opening ceremonies and competition will take place on the upper level in the Astroth Community Education Center Auditorium. Teams should sit together. Qualifying teams will be introduced at this time.

Participant Pass/Coaches Passes are not needed.

Policy for Outside Food/Beverages: Scholastic Bowl Teams are permitted to bring coolers/food into the Heartland Community College Scholastic Bowl waiting rooms and lobbies.

Questions: An independent team of writers as well as the state final tournament moderators have reviewed all state series questions.

Results: Results of the state finals can be found on the IHSA web page <https://www.ihsa.org/Sports-Activities/Scholastic-Bowl/State-Series-Information-Results>

Security: There are no lockers or locker rooms. Heartland Community College and/or the IHSA is not responsible for loss of property. Bring only what you need. Make sure items are not left unattended.

State Final Tournament: The Scholastic Bowl Tournament will be held at the Heartland Community College on Saturday, March 16. Eight teams will compete in each State Final Tournament. Each tournament will consist of 3 matches in a pool play format.

**Time Schedule****The State Final Tournament Time Schedule:**

Class 1A and Class 2A State Final Time Schedule (Rounds may begin earlier, if both teams are ready, determined by IHSA).

8:00 a.m.:	Scholastic Bowl Coaches Check-In
9:00 a.m.:	Coaches/Captains/Moderators Meeting (optional)
9:15 a.m.:	Opening Ceremonies
10:00-10:50 a.m.:	First Round of Preliminary Pool Play
11:00-11:50 a.m.:	Second Round of Preliminary Pool Play
11:50 a.m.-1:05 p.m.:	Break
1:15 p.m.-2:05 p.m.:	Third Round of Preliminary Pool Play
2:25 p.m.-3:15 p.m.:	Championship and Consolation Rounds
3:30 p.m.-4:15 p.m.:	Awards Ceremony

Dress: All Scholastic Bowl teams must wear appropriate matching tops for competing in the state series. Matching tops shall be defined as being similar in style, color, and markings.

1. Team competitors and coaches will appear in appropriate attire. Acceptable apparel will include, but not be limited to: school uniform, slacks, turtlenecks, sport shirts with collars, sport coats, T-shirts, sweatshirts, hooded sweatshirts (analogous to hats, hoods shall not be worn during competition), sweaters, nice jeans, skirts and dresses. 2. Unacceptable apparel will include, but not be limited to: tank tops, cutoffs, short-shorts, clothing that advertise alcohol, drugs, or explicit material, jeans with holes or patches, hats or non-religious head gear, boxer-type shorts, spandex tights, or pants worn below the hips.

2. Unacceptable apparel will include, but not be limited to: tank tops, cut-offs, short-shorts, clothing that advertise alcohol, drugs, or explicit material, jeans with holes or patches, hats or non-religious head gear, boxer-type shorts, spandex tights, or pants worn below the hips.

Illegal uniform:

1.) When a team cannot begin a match with all starting players wearing legal, matching uniform tops, 30 points shall be awarded the opponents. The penalty will be assessed at the beginning of each match of the state series that the team is in violation. The moderator will notify the IHSA of non-compliance.

2.) If it is discovered that a player with an illegal uniform started or entered the match, and at least one toss-up has been read while that player was in the match, the moderator will call a time out. The player must leave the match, and a substitute player with a legal uniform, if available, may enter in his/her place. The player with the illegal uniform may not re-enter the match until he/she has a legal uniform and the coach has called a time out. If a substitute player with a legal uniform is not available; 30 points shall be awarded the opponents and the player with the illegal uniform may re-enter the match immediately.

1Q. Your team has 2 members wearing a white short sleeve collared shirt and 3 team members wearing a white short sleeve shirt with no collar. Is your team matching?

1A. No. In this case, the team members must all wear either a collared shirt or a no collared shirt.

2Q. Your team is wearing white short sleeve T-shirts but each shirt has different designs on the shirt. Are you matching?

2A. No. All designs must be the same as well as the color of the T-shirts.

3Q. If the boys on your team wear a white long sleeve collared shirt with a tie and the girls on the team wear a white long sleeve collared shirt with no tie, are you matching?

3A. Yes. Ties are not considered tops.

4Q. If all team members wear black long sleeve turtleneck tops but they are not the same brand, are they considered matching?

4A. Yes, as long as the color of the shirt and the style of the shirt is duplicated, the brand does not have to be the same.



Approved Catering Providers

The following businesses are approved by HCC for any on-campus event catering needs:

- **Avanti's** - Delivery/Catering

Caters up to 1000 people ranging from breakfast, boxed or buffet-style lunches and dinners.

Contact Martha Blankenship at martha@avantisrestaurants.com or 309-452-4436.

- **Baxters American Grille** - Delivery/Catering

Caters up to 1000 people ranging from breakfast, boxed or plated lunches and dinners. Contact Natalie Nerone at catering@baxtersgrille.com or 309-662-1114.

- **Hy-Vee** - Delivery/Catering

Offers boxed, buffet-style, or a la carte breakfast, lunch or dinner options for gatherings of all sizes.

Contact Jessica Gregory at 1035cateringmgr@hy-vee.com or 309-663-3050.

- **Jason's Deli** - Delivery/Catering

No matter the size of your group Jason's Deli delivers for breakfast, lunch or dinner. Offering a variety of healthy breakfast options, boxed lunches, sandwiches, soups, salads, pastas and potatoes. Many dietary restriction options available. Contact Ryan Horihan at ibm@jasonsdeli.com or 309-451-1564.

- **Jimmy Johns** - Delivery/Catering

Provides party platters, subs, boxed lunches and sides for events of any size. Contact Cory Ingram at corey_ngram@yahoo.com or 217-246-5842 or Marc Largent at marc_largent@yahoo.com or 217-620-4022.

- **Panera Bread** - Delivery/Catering

Supplies breakfast, lunch and dinner for meetings and events of all sizes. Contact Ric Behm

at ric.behm@panerabread.com or 309-379-0008.

- **Redbird Catering** - Delivery/Catering/Coffee Service

Specializes every order for events of any size with a la carte and buffet options. Contact Rick McCormick at redbirdcatering@frontier.com or 309-828-8000.

- **Subway** - Delivery/Catering

No matter the size of your group Subway will deliver for breakfast, lunch or dinner. They offer a variety of breakfast options, boxed lunches, sandwich platters, Subway's famous giant subs, cookie platters and more. If it's on their menu, they can cater it! Contact Ross Webb at rwebb@bnretail.net or 309-531-5391.

- **Einstein Bros. Bagels** - Delivery/Catering

Einstein Bros Bagels rocks your event with a great breakfast or lunch spread! They can set you up with fresh bagels, fruit, coffee, OJ and the works for any size group! Lunch includes sandwiches, salads, and soups to scale for your event. Contact Marc Bralts at mbralts21@yahoo.com to place orders or get a custom proposal to budget! Or go on-line at ebcatering.com | [Einstein Bros. Bagels Catering](http://EinsteinBros.com)

Sectional Winners

Congratulations! Your team won its Sectional and has qualified for the State Final Tournament next weekend. You are required to complete the State Final Program Information online coaches data form and submit photographs for your Superintendent, Principal, Athletic/Activity Director, Scholastic Bowl Team and Scholastic Bowl Head Coach.

State Final Program Information: This online program provides the IHSAA with current information to be printed in the state final souvenir program. We have a quick turn-around time to create, print and deliver the State Final program to the Civic Center, prior to your arrival on Friday morning. You are required to provide this information by Monday, March 11 at noon.



Please login to the IHSA Schools Center to complete this information. If you do not have a User ID and Password, please contact your Athletic/Activities Director for help locating this information (it is the same information you used to enter your team record report form earlier this year for the Sectional Seeding Meeting).

To log in the Schools Center:

- 1.) go to the main IHSA Web page (www.ihsa.org)
2.) click on the Schools & Official Center Login button
3.) Enter your User ID and password.
4.) The next page is the main menu of the Schools Center, click "Sport & Activity Tracker".
5.) Follow the row across until you find "State Qualifier Data Form" (it is in the column labeled "Online Forms").
6.) Click on "State Qualifier Data Form" and complete each page.
7.) Click on Save Changes at the end of each page and proceed to each page until complete.

Submit your photos by uploading them in the Schools Center.

- 1. Sign into the Schools Center. Choose: Upload state tournament program photos here.
NOTE: Only your administrative staff has access to this link.

- 2. Add administrators and coaches. Choose: Add a new administrator or coach. You will want to do this before adding team photos. (If your sport/activity does not include administrators or coaches in the program, you can skip this step and start uploading your team photo.) Follow the step-by-step instructions, making sure that you save the photos and information. Do not use all capital letters.

- 3. Upload your team photo. Choose: The Edit button that corresponds with your sport/activity.
a. Following the instructions upload your team photo. Save changes.



- b. Assign staff members. Use the pull down menus to assign staff members to be included in this program. **Save changes to staff assignments.** (If no administrators or coaches are included in the program, you can skip this step.)
 - c. Add your cutlines. List individuals (first and last name) in each row. Do not use all capital letters. Do not include numbers, year in school, etc. Please use the following to designate supervisors in the photo: Head Coach John Smith, Asst. Coach Billy Bob, Mgr. Jane Doe. **Save changes to cutlines.**
4. Go to School Photos Menu. Check to make sure you have included all photos and cutlines for this sport/activity. If everything is correct, you can exit the Schools Center. Make sure that you have completed all other state final information for the program.

If you have any questions, please call Cheryl Lowery – 309-663-6377 or email clowery@ihsa.org.



Bldg. 10: Team Check-in, Opening Ceremony, Class 2A Competition Rooms & Closing Ceremony

Bldg. 3: Class 1A Competition Rooms

Normal Campus 1500 W. Raab Road • Normal, Illinois 61761
(309) 268-8000 • www.heartland.edu

HEARTLAND COMMUNITY COLLEGE

1 Community Commons Building (CCB)

- | | |
|--------------------|-----------------|
| Academic Advising | Financial Aid |
| Admissions | HCC Foundation |
| Career Connections | Human Resources |
| Cashier | Student Records |
| Executive Offices | |

2 Student Commons Building (SCB)

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|-----------------|---|
| Adult Education | Library |
| Bookstore | • Student Access and Accommodation Services |
| Café | • HALO |
| Testing Center | • Tutoring Services |

3 Instructional Commons Building (ICB)

- Academic Offices
- Health Sciences
 - Liberal Arts & Social Sciences
 - Science, Technology, Engineering, Math & Business
- McCaughey Gallery
Tutoring Center

4 Instructional Commons North (ICN)

5 Physical Plant Building (PPB)

6 Receiving and Storage Building (RSB)

7 Workforce Development Center (WDC)

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| Academic Offices | Continuing Education |
| • Career and Tech Education | • Nussbaum Trucking Academy |

8 Child Development Lab (CDL)

9 Fitness and Recreation Center (FRC)

10 Astroth Community Education Center (ACEC)

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| Auditorium | Challenger Learning Center |
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11 Normal Readiness Center (IL National Guard)

- Emergency Medical Technician/Paramedic

12 Corn Crib Stadium